

CSF 2025 Tour Assistant Director Job Posting

Job Summary

The Colorado Shakespeare Festival, located on the campus of the University of Colorado Boulder, encourages graduate students at CU Boulder to apply for the position of **Tour Assistant Director**. This position will support the success of the Colorado Shakespeare Festival's touring program: Shakespeare & Violence Prevention for a production of *Hamlet*.

The 2025 CSF tour rehearsals run August 25-September 22, 2025, M-F, 9a-5p on the CU Boulder campus.

The University of Colorado Boulder is committed to building a culturally diverse community of faculty, staff, and students dedicated to contributing to an inclusive campus environment. We are an Equal Opportunity employer, including veterans and individuals with disabilities.

Who We Are

For over 60 seasons, the Colorado Shakespeare Festival has delighted audiences with classic theatre under the stars.

The Colorado Shakespeare Festival is a professional theatre company in association with the University of Colorado Boulder. Since 1958, the festival has celebrated and explored Shakespeare and his continuing influence and vitality through productions of superior artistic quality, education, and community engagement.

CSF strives to preserve the classics of the past and pursue the classics of the future. Fueled by artistry and scholarship, the festival seeks to expand the cultural richness of the region by inspiring, challenging and cultivating the imagination of audiences and artists.

Plays are performed in the newly renovated Roe Green Theatre indoors.

The festival's education programs reach tens of thousands of school children each year through camps, classes and outreach performances that connect them with the continuing tradition and importance of live theatre and Shakespeare.

What Your Key Responsibilities Will Be

- Support Director prior to rehearsals (attending virtual production meetings, reviewing the script and staging plans, and communicating with designers)
- Assist the Director in running rehearsals with a company of 4 professional actors
- Being at all rehearsals in person (as class schedule allows) and running rehearsals in the event Director is not present
- Model positive and professional behavior when in rehearsals and onsite at school visits

- If available to attend a majority of the workshop training sessions, this position may also be invited to co-teach or solo-teach classroom workshops in area schools, Sept 2025-April 2026 as schedule and demand allow.
- This position reports to the CSF Director of Outreach.

What We Can Offer

- The hourly rate for this position is \$16.80 per hour.

What We Require

- Must clear a criminal background check in accordance with CU Boulder Human Resources policy that allows interaction with minor populations.

What You Will Need

- A commitment to an inclusive, diverse, and equitable workplace environment.
- Strong collaboration and communication skills related to the required skill set of the position.

What We Would Like You To Have

- Classroom management experience.
- Experience directing Shakespeare professionally.
- Work study for Academic Year 25/26

Special Instructions

To apply, please submit the following materials:

1. A current resume.
2. A cover letter that specifically identifies the positions for which you are applying and that tells us how your background and experience align with the requirements, qualifications, and responsibilities of those positions.

Please apply by July 11, 2025, for consideration.

Note: Application materials will be accepted via Handshake and via email: Amanda.Giguere@colorado.edu